

EXHIBIT B

NH BRAIN AND SPINAL CORD INJURY ADVISORY COUNCIL

SEPTEMBER 7, 2011

MEETING MINUTES

A meeting of the NH Brain and Spinal Cord Injury Advisory Council (the "Council") was held on September 7, 2011 beginning at 2:00 PM. In attendance were Newton Kershaw, Jr., Jim Piet, Ellen Edgerly, Jenifer Evans, Paul Van Blarigan and Mark Race.

The minutes of the June 13, 2011 meeting were distributed at this meeting. It was decided to wait until the next meeting to approve the minutes of the March 14 meeting so that individuals will have time to review those minutes. The meeting proceeded without an agenda.

Minutes of future meetings will be provided to Jim Piet electronically. Jim Piet will send out copies of the minutes along with reminders of the meetings in the future.

It was decided that the Council will hold its next public hearing in Concord on October 18, 2011, Tuesday, at 6:00 PM. This will coincide with the regularly scheduled meeting of the Concord support group and the meeting will be held at Granite State Independent Living. Jen Evans agreed to prepare a flier which can be used to advertise the hearing. It was suggested that a notice can be placed in *Headway*, the newsletter of the Brain Injury Association. Ellen agreed to purchase refreshments for the hearing and Newton agreed to donate up to \$50 for the purchase of such refreshments. Ellen agreed to contact Jan Perkins, the facilitator for the Brain Injury Support Group to make sure they will be willing to be the host of the public hearing. The hearing is anticipated to last up to two hours. Mark Race will see that public hearing announcement fliers are provided to NH Spinal Cord Injury Association membership. It was suggested that the hearing could be noticed in the Concord Monitor Community bulletin board.

It was discussed and it was agreed that an up-to-date contact list of all Council members shall be provided to Council members.

As the meeting proceeded without an agenda, there was wide ranging discussion about a number of issues, including membership on the Council and internal communications.

The Council requested that copies of the last three annual reports should be distributed to all Council members. Ellen agreed to ask the BIANH office to follow up with this.

It was agreed that minutes of each meeting will be distributed, along with the tentative agenda, at least one week in advance of each Council meeting. The Council will hold meetings quarterly on the first Wednesday of the month. The currently scheduled Council meetings include the following, each to be in the Walker Building from 2 PM to 4 PM:

Wednesday, December 7, 2011
Wednesday, March 7, 2012
Wednesday, June 6, 2012
Wednesday, September 5, 2012
Wednesday, December 5, 2012

There was discussion about the report which the Council is required to produce each year. It was decided to continue to brainstorm about this, with the idea that the report should be publicly presented, perhaps with a press release. In addition, the Council should ensure that the report is presented to those individuals who can make a difference, including the Governor, the Commissioner of DHHS, members of the House of Representatives and Senators.

There was discussion about the fact that there continue to be unmet needs in the constituency served by the Council. There was discussion of the similarity between the Governor's Commission on Disability and the Council. It was observed that the Council has no staff and no budget, a significant distinction from the Governor's Commission on Disability.

There was discussion about the information that can be potentially provided by the Bureau of Developmental Services and by Voc Rehab through John Capuco and Jim Piet.

It was determined that the report for this year will be produced and distributed prior to the December meeting of the Council.

There was discussion about the Critical Health Problems Reporting Act and about following up about that. This would be something that the Brain Injury Association would probably spearhead.

There was significant discussion about the possibility of trust fund legislation. It was agreed that the Council will invite the BIANH lobbyist Bob Dunn to attend the next Council meeting. It was decided that the Council will follow up to send a letter to the Brain Injury Association and to the Spinal Cord Association indicating the Council's support for the establishment of a trust fund. It was mentioned that Maggie Hassen would be an excellent resource to assist in the legislative navigation connected with a trust fund.

Ellen agreed to sign up all Council members to the Brain Injury Legislative Tracker Bulletin email tree.

There was discussion about the need for appropriate information to be provided in connection with discharge planning from hospitals.

There was a motion to adjourn by Jim Piet and seconded by Mark Race, and the motion carried unanimously. The meeting adjourned at approximately 4:10 PM.

NH BRAIN & SPINAL CORD INJURY ADVISORY COUNCIL
MEETING MINUTES

DATE: June, 13, 2011

MEETING: BSCIAC Quarterly meeting

ATTENDEES: Paul Van Blarigan, Jim Piet, Clem Izzi, James Fox, John Capuco, Jennifer Evans, Mark Race, Steven Wade, Brandy Rhorer (by phone), Thad Mandsager (by phone)

1. Approval of minutes of March 14th, 2011. Moved by Jim Piet, second by James Fox, motion carried unanimously.
2. Report on Nashua public hearing on May 19th at St. Joe's in Nashua. Active discussion among those attending the hearing. Ellen Edgerly did a very good job in recording the minutes – real-time transcript of the meeting, which was shared with those attending today's meeting.

Discussion points:

Future hearings be scheduled on a day when we can dovetail with an existing meeting and provide food/refreshments and let folks know about this ahead of time.

Good discussion at the hearing and highlighted real-life problems with budget cuts etc.

Hearing is helpful in providing input on writing report about where there are gaps in services – “big picture” issues all discussed in terms of real service needs.

On-going issues discussed such as access to transportation.

Consensus at today's meeting to not include the actual transcripts from the hearing in our annual report to the state – remove all the names.

3. Corrections to Council membership list per John Capuco – 1) Diane Langley is down 2x on the list – John suggested getting in touch with Diane, who she wants to appoint to the Council and 2) ECI Waiver is now the CFI Waiver.
4. Newton Kershaw asked for copies of the previous three annual reports of the Council be distributed to everyone on the Council, ideally if available electronically, be distributed in Word. James - suggested that after everyone looks at these, we determine what we want to include in future reports, craft our reports around. Effort be made to distribute to Council members prior to the next meeting.

Newton – at future meeting, item of business is to review past reports and determine what should or should not be included in the future and bring hard copies of the three reports to the meeting.

John Capuco and Jim Piet – both offered to get whatever data may be needed from their respective agencies for the report. Newton – it is important to get a sense of what info is available from their agencies.

5. Council discussion of generating data and “Critical Health Issues Reporting Act” – Newton would like to re-visit this issue. Including critical health reporting for BI and SCI not need legislative approval and requirement may already exist for hospitals to participate – all we need would be the DHHS commissioner’s go-ahead on this. Meet with Commissioner Toumpas and then with the NH Hospital Assn. Steven Wade to locate the background paperwork about this from past efforts. Discussion on identifying critical health problems in vets and service members.
6. Newton does not think that our annual report is the key function of the Council. His vision instead is that the Council serves as a forum for gathering around the table folks with knowledge and passion about BI and SCI and makes sure we up to date on all the current critical issues.
7. Fill out Council membership roster - ID those folks who should be on the Council – representation on the Council.
8. Revisit Trust Fund legislation - Newton asked that the Council consider “going back to the drawing board” on this issue. Newton passed around four hand-outs, that he feels are critical to understanding past efforts in developing a BI Trust Fund:
 - 1) Trust Fund History – Memo to Teresa Rosenberger
 - 2) NH Brain Injury Trust Fund/Registry Legislative History
 - 3) 2009 Proposed Legislation
 - 4) 11/2001 letter to Senator McCarley – SB 182 Trust Fund Legislation

Newton - Trust Fund efforts to be a collaborative between the BI Public Policy Committee and the Council.

Jim Piet - suggested we invite the BIANH paid lobbyist to Council meeting to discuss potential legislative issues.

James – Maggie Hassen would be excellent resource to help navigate us through the legislature. She has child with a disability and may be a good person to consider for the Council.

Newton – have several folks from the Council attend the next BI Public Policy meeting to discuss next steps.

Trust fund vote - Newton Kershaw moved that the Council go on record as supporting the establishment of a brain and spinal cord injury trust fund, motion seconded Jim Piet, motion approved by unanimous vote of the Council.

9. For the future, think about who should receive copies of the Council’s annual report and how to be distributed, this being at least as critical as the actual writing of the report. Consider doing a press conference and meet with key legislators and policy makers.
10. Change meeting date – consensus of the Council to hold future meetings on the first Wednesday of the month, next meeting to be Wednesday, September 7th, 2PM to 4PM. Jim Piet to check on room availability.
11. Motion to adjourn – by Paul Van Blarigan, second by Jen Evans, motion approved by unanimous vote.

Respectfully Submitted,

Steven Wade, substitute secretary

Brain and Spinal Cord Injury Advisory Council
March 14, 2011

Meeting Minutes

Attendance: Newton Kershaw, Jr., Jim Piet, James Fox, Mark Race, Clem Izzi, Thad Mandsager, Paul Van Blarigan, Steven Wade, Debbie Krider, Jenifer Evans, Rhonda Siegel, Brandy Rhorer

Approval of minutes from previous meeting. **A motion was made by Paul Van Blarigan and seconded by Jim Piet. The motion carried unanimously.** Jim Piet asked that the minutes be emailed to the Council members prior to the quarterly meeting for review. He indicated that he cannot read the hardcopies during the meeting.

Annual Council Report. We need to be talking to people about the report. We would like to see future reports in a more consolidated format to include bulleted items. The same information could be included in a longer-form report, but also with a second, summarized version. The key goal of the report is to identify unmet needs of the SCI and BI community.

Council Chair Update. Bud Elkind stepped down as chair of the council after five years of service. Bud put forward Newton Kershaw's name as potential new chair.

Newton indicated that the council leadership has always functioned in a relatively informal manner. He is willing to consider chairing the council if a co-chair model can be agreed upon, to include one brain injury representative and one spinal cord injury representative.

Steven Wade also indicated that he would be stepping down from the council as secretary. He suggested that Ellen Edgerly fill this role as a member of the Council moving forward.

New Council Leadership. Before a motion was made, Newton Kershaw asked Bud Elkind if he would be willing to continue as a member of the BSCIAC and ex-officio as immediate past chair. Bud agreed to do so. **Jen Evans made a motion that the Council elects two co-chairs, one representing brain injury and one representing spinal cord injury. The motion was seconded by Paul Van Blarigan and the motion carried unanimously.**

Jim Piet made a motion to elect Newton Kershaw as co-chair representing the brain injury community. Clem Izzi seconded the motion and the motion carried unanimously.

Bud Elkind made a motion to elect James Fox as co-chair representing the spinal cord injury community. Jim Piet seconded the motion and the motion carried unanimously.

Hearing no other nominations, a vote was called on the slate of candidates, **Newton Kershaw and James Fox to be elected as co-chairs to the Council. A motion was made by Jim Piet, seconded by Debbie Krider, and the motion carried unanimously.**

Newton Kershaw moved to elect Ellen Edgerly as secretary of the council. It was then seconded by Paul Van Blarigan. The motion passed unanimously.

Updated Membership List. Jim Piet asked that updated list to be emailed to all Council members. Steve Wade to send with minutes, indentifying the positions each council member represents. Clem Izzi requested that the email attachment be sent in Word.

Trust Fund Priority. Some discussion took place on making it a top priority of the council to pursue getting a Trust Fund to provide funding for services and needs. Jim Piet urged that we begin to take action in this area as the group has been talking about it for years.

Upcoming Public Hearings. The first hearing will be scheduled in the Nashua area, the second hearing will be held in Concord. Clem Izzi volunteered to coordinate the Nashua hearing if he can be given information on how to go about this. Nashua has both brain injury and spinal cord injury groups. James Fox indicated he would be willing to help organize a hearing.

Next Council Meeting. The next meeting of the Brain and Spinal Cord Injury Advisory Council will be Monday, June 13th. The Council needs to be updated with the next four meeting dates. At the June 13th meeting, a date will need to be scheduled for the second public hearing of 2011. Also to be discussed at this meeting will be how to distribute the Council's Annual Report. Steve Wade took Bud Elkind's organized copy of the report to scan and make available electronically to the Council. Also in June, discuss developing a website for the Council. Jim will try to reserve the larger meeting room downstairs on the first floor for the June meeting.

BSCIAC Annual Report. Council members would like to present the report in person to the Governor, the Commissioner at HHS and legislative leadership. Going forward, this report needs to be more visible and speak with a "louder voice". Discussion regarding starting legislation to address the unmet needs identified in the report.

Respectfully submitted by,

Steven D. Wade
Secretary, BSCIAC
Executive Director, BIANH

Attachment:

- BSCIAC member representation listing
- Future meeting dates

NH BRAIN AND SPINAL CORD INJURY ADVISORY COUNCIL
MEETING MINUTES

DATE: November 13, 2010

MEETING: BSCIAC Quarterly meeting

ATTENDEES: Debbie Krider, Newton Kershaw, Jr., Laurie Boyce, Jim Piet, Steve Wade, Paul Van Blarigan, Jen Evans

1. A motion was made Laurie Boyce to approve the minutes of the June 14, 2010 meeting and seconded by Newton Kershaw. The motion carried unanimously.
2. Update on November 10 public hearing at Dartmouth Hitchcock Medical Clinic. The hearing was a great success thanks to the efforts of Jen Evans. About 25 survivors and family members were in attendance, some were from Vermont. The hearing was held in the Fuller Board Room at DHMC. The key issue raised at the hearing was people not getting connected to the appropriate services after being discharged from the hospital. Those with severe brain injury are getting helped, while those with mild to moderate brain injury fall through the cracks.
3. SCIA Update – Mark Race is coordinator of the NH Spinal Cord Injury Association and based out of GSIL Foundation. The membership is at about 150 members, with 50 of these adding to the total this past fall. The SCI Association to present a calendar of activities for the year at our next Council meeting.
4. Paul Van Blarigan reported that John Richards has been hired as the new Executive Director of the Governor’s Council on Disability, of which Paul is the Chair.
5. Discussion took place over a location for the next public hearing of the Council. Possible locations are: Keene/Monadnock area, Nashua/Salem, or Concord.
6. Jim Piet has scheduled the room for 2011 Council meetings. Our meetings will continue to be held in the 3rd floor conference room.
7. Rhonda Siegel requested a letter of support from the Council for a CDC grant that DHHS is applying for. A motion was made by Paul Van Blarigan to provide a letter of support to DHHS. The motion was seconded by Newton Kershaw. The motion carried unanimously.
8. Our next meeting will take place on Monday, March 14th at 2:00 pm.
9. A motion was made by Laurie Boyce to adjourn the meeting and was seconded by Jen Evans. The motion carried unanimously.

Respectfully submitted,



Steven D. Wade
Secretary for Brain and Spinal Cord Injury Advisory Council